

Position: Assistant Systems Administrator

Location: Fort Monroe, Hampton, VA

Job Status: Full time

Summary: Marine Systems Corporation (MSCorp) is a privately held Small Business with over 50 years of Naval and maritime engineering experience. We specialize in systems integration, marine engineering, design, logistical, planning and maintenance support to the United States Government and commercial customers.

Responsibilities & Duties:

- Primary day-to-day IT support for Fort Monroe office
- New user setup, workstation deployment and offboarding
- Hardware/software troubleshooting and endpoint support
- Printer and peripheral support
- Local network troubleshooting and coordination with HQ
- Basic Windows Server and systems administration under the centrally managed IT environment
- Support for Microsoft 365/GCC High, VPN, MFA and other user access issues
- Endpoint security /antivirus support and basic incident escalation (SentinelOne experience is a plus)
- Regularly updating IT asset inventory and lifecycle management
- Local coordination for vendors, hardware work and onsite technical needs when applicable
- Maintaining documentation of site systems
- Ability to independently troubleshoot and resolve issues, while escalating infrastructure/security problems as they're detected

Required Qualification:

- 2–4 years of practical IT experience and a reasonable systems/networking foundation working in an on-premise environment
- Strong troubleshooting abilities
- Reliability and willingness to be available on-site on a full time
- Basic NIST and CMMC knowledge
- Basic CompTIA certs (A+, NET+, SEC+) or equivalent experience a plus

Other

Education:

Licenses/Certifications:	Please provide any applicable training certificates
Travel:	Some travel may be required within the U.S.
Citizenship:	Must be a U.S. Citizen
Clearance:	Ability to obtain SECRET security clearance

Benefits:

- MSCorp benefits package includes:
 - o Health: Medical, Dental, and Vision insurance
 - o Leave: Paid time off, holidays, bereavement
 - o Financial: 401K
 - o Other: Membership discounts to various shopping establishments

Licenses/Certifications: Describe any.

** Please send resumes to jobs@mscorp.net

** For more information about MSCorp please check out our website at: <https://mscorp.net>

** Marine Systems Corporation is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sexual orientation, gender identity, national origin, age, veteran or disability status