

Position: Naval Craft Systems Technical Writer, USN Landing Craft

Location: Boston, MA

Background: If you are interested in supporting the US Navy in the delivery of state-of-the-art watercraft in a role that involves meaningful and challenging projects - MSCorp has a great opportunity for you.

MSCorp supports the Navy as a contractor for the Naval Sea Systems Command (NAVSEA) PMS 317 Amphibious Warfare group. The MSCorp team supports the Planning Yard for both the Landing Craft, Air Cushion (LCAC), Landing Craft, Utility (LCU) and future craft.

Position Summary: In this role you will serve as a member of our technical writing team in the development of Hull, Mechanical, Electrical (HM&E), Electronics system and Equipment manuals for newly constructed and in-service USN Landing Craft.

Duties and Responsibilities:

Author/develop/update Operator and Maintenance manuals, using SGML, XML and MS Word using Government-Sponsored or in-house publishing tools.

Create red-line marks-ups of existing documentation, as required, to incorporate Engineering Changes, Technical Manual Deficiency Evaluation Reports (TMDER) and review comments into technical manuals. Update graphics and text regarding general information, operation, maintenance, troubleshooting and Illustrated Part Breakdown (IPB).

Perform Quality Assurance (QA) for changes and to all updated documentation.

Review design drawings, engineering packages and Craft Alterations to determine the effect on technical manuals.

Participate in on-site technical manual validations aboard the craft as required.

Qualifications:

A minimum of five years' electro/mechanical technical writing experience is preferred. A technical background with ship, aircraft or waterborne craft systems is a plus.

- Strong organizational, problem-solving, and multi-tasking skills, strong initiative and commitment to deadlines, above average writing and computer skills.
- Technical publications experience is preferred. Military and/or Department of Defense experience is a plus.
- Standard Generalized Markup Language (SGML) or equivalent experience is preferred.
- Aptitude/knowledge in Document Type Definition (DTD), Style Guides and S1000D authoring is a plus.
- Ability to work independently with minimal supervision, well organized and flexible
- Ability to interact with staff (at all levels) in a fast-paced environment, remaining flexible, proactive, resourceful and efficient, with a high level of professionalism.
- Strong decision-making ability and attention to detail.

Education: High School Diploma minimum (Technical Degree preferred.)

Licenses/Certifications: Please provide any.

Travel:	Must be willing to travel approximately 10% of the time.
Citizenship/Clearance	U.S. Citizenship/Ability to obtain a SECRET security clearance
Benefits:	MSCorp benefits package includes Health: Medical, Dental, and Vision Insurance. Leave: Paid time off, Holidays, Bereavement Financial: 401K

**** Please send resumes to jobs@mscorp.net**

**** For more information about MSCorp please check out our website at: <https://mscorp.net>**

**** Marine Systems Corporation is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sexual orientation, gender identity, national origin, age, veteran or disability status.**