

November 2024

**Position:**     **Planning Yard On-Site Representative (OSR) for Landing Craft, Air Cushion (LCAC), Assault Craft Unit Five (ACU 5)**

**Location:**     Camp Pendleton, CA (Full time)

### **Roles and Responsibilities**

- Support PMS 317, J-Division Planning Yard Manager for Landing Craft Air Cushion (LCAC) and Ship-to-Shore Connector (SSC) availability planning and estimating. Support Assault Craft Unit FIVE (ACU 5) as On-Site Representative (OSR) for LCAC & SSC technical and availability planning and support.
- Apply technical knowledge to perform and lead others in the performance of engineering support for waterfront availabilities.
- Review drawings, alterations, and production schedules for problem areas.
- Ensure that accurate and timely information is entered into Ships Maintenance database.
- Review all Condition Found Reports, drawings, and production schedules to monitor technical/production requirements and identify possible problem areas.
- Provide on-site technical services, assist in resolving production problems, explain/interpret drawings, monitor status, and address requests for waivers and deviations.
- Verify the correct installation of alterations and repairs at ACU 5.
- Act as gatekeeper for all craft alteration, craft change documents CCD(s) and AER installations, certifying all logistics products and ensuring proper documentation is distributed within ACU 5.
- Coordinate all work performed on ACU 5 craft by Alteration Installation Teams (AITs) or any repair contractors performing work on LCAC at ACU 5.
- Assist the Repair Contractors, AIT(s), and ACU 5 to ensure satisfactory completion of alteration installations, delivery of Integrated Logistics Support (ILS), and alteration completion reporting.
- Performing Board of Inspection and Survey (INSURV) infrared (IR) thermal inspections (Level I certified) in support of Material Inspections (MI) and Acceptance Trials (AT).
- Performing LCAC Pre-Overhaul Test and Inspection (POT&I) in support of Extended-Service Life Extension Program (E-SLEP), Post Shakedown Availability (PSA), Fleet Modernization Plan (FMP) and Restricted Availabilities (RAV).
- Researching, reviewing, estimating, and drafting assigned availability Work Items.
- Responsible for assigned Data Locker hard drives, issuance, upkeep, and updates.
- Utilize the Integrated Data Environment (IDE) to submit and acquire various data to maintain and distribute as requested up-to-date technical data.
- Provide LCPY Planning Group with real time data to construct accurate work items.

**Deliverables: Products/Services**

- Provide Liaison Action Records (LARs) services and engineering field services for clarification of technical drawings, manuals, and requirements to assist in resolving production problems during implementation of CCDs, AER, Fleet Modernization Program (FMP), System Upgrades, Service Life Extension Program (SLEP), and Post Service Life Extension (PSE) installations.
- Generate design change documentation, ILS verification, configuration/change reporting, or LARs for modifications to drawings and additional information required by production. Initiate action to PY for changes requiring their approval or resolution.
- Perform craft checks to provide technical direction in accordance with PY guidance for any unique technical problem areas that may affect production during the availability and for risk management of Craft Alterations (CRAFTALTs).
- Participate in daily status meetings and weekly production meetings for all craft during FMPs, SLEPS, and PSE installations.
- Perform updates to all Data Locker hard drives assigned to ACU 5. Ensure the unit has the latest and most accurate information installed and available to the Maintenance Technicians and Craft Crew of ACU 5.
- Publish and release INSURV inspection results on assigned craft.
- Perform POT&I inspections on assigned craft and collect data for availability work item formulation. Submit ACU 5 LCAC Corrosion Control Inspection data onto IDE.
- Submit redline corrections of drawings and/or technical manual discrepancies for correction to the Planning Yard.
- Provide up-to-date technical data to ACU 5, government OSRs, and/or contractors as requested. Support ACU 5 command librarian with updates.

**Qualifications:**

- A minimum of 8 years of related experience is preferred.
- High School General Diploma required. A further applicable degree is a plus.
- Active secret security clearance or ability to obtain one.
- Experience using Microsoft Office (MS Word, Excel, PowerPoint) is required.
- Experience in processing engineering or military documentation is a plus.

**Benefits:** MSCorp benefits package includes Health: Medical, Dental, and Vision insurance. Leave: Paid time off, Holidays, Bereavement Financial: 401k

**\*\* Please send resumes to [jobs@mscorp.net](mailto:jobs@mscorp.net). Visit our website at: <https://mscorp.net>.**

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