

POSITION: POST DELIVERY ILS ANALYST

(PLEASE SEND RESUMES TO JOBS@MSCORP.NET)

Location: Washington, DC

Job Status: Full-time

Job Summary:

The Post Delivery ILS Analyst will assist the Post Delivery ILS Manager:

- Provide ILS Manager with relevant data and status information as required to respond to requests and interact with field activities to support the accomplishment of PMS 501L milestones and objectives.
- Assist in tracking shipbuilder progress in delivery of required logistics products (CDRL items, proposed configuration changes), Government review of those products, and preparation and consolidation of review comments.
- Monitor and track PSA/PDA/RMMCO AIT work packages, identifying ILS products requiring revision, and tracking delivery of those products to completion.
- Assist in collecting ILS products and documentation for inclusion in Transfer Books for each ship at the end of the shipbuilding period.
- Assist with preparation of listing of all undelivered logistics products for inclusion in the DD-250.
- Assist in compiling backup copies of logistics products, such as Technical Manual Index and technical manuals, Planned Maintenance System MIPs and MRCs, EOSS, CSOSS, COSAL, and others, to support Logistics Rider during ship's trials events.
- Assist in conducting Configuration audits of ships during Post Delivery period, and preparation of corrective workfiles for submittal to CDM via CDMD-0A for updating of Ships configuration database.
- Attend and participate in Shipbuilder IPT meetings; monitor resulting action items and assignments; assist in resolution of issues, coordinate with participants.
- Assist in preparations for Government participation in quarterly Logistics Readiness Reviews (LRR) with the shipbuilder and in the related quarterly Ship Production Progress Conferences (SPPCs).
- Attend LRR and SPPC Meetings in person or by telcon. Assist in monitoring resulting ILS related action items and assignments and assist in resolution of issues, coordinating with government and industry participants, and working closely with the ILS Manager.

Qualifications and Skills

Basic Qualifications:

- US Citizenship
- Bachelor's degree in Business, Information Management or equivalent experience.
- Four or more years of logistics or business analysis experience
- Experience with Navy Shipbuilding Program support and/or Integrated Logistics Support.
- Proficiency in Microsoft Office applications, especially Word, Excel and Power Point.
- Good interpersonal skills with the ability to work effectively individually and in a team environment.

Preferred Qualifications:

- Experience with CDMD-OA
- Prior military experience
- Active DoD Secret Security Clearance.

Travel: Some travel may be required within the U.S.

Benefits:

MSCorp benefits package includes

- Health: Medical, Dental, and Vision insurance
- Leave: Paid time off, holidays, bereavement
- Financial: 401k
- Other: Membership discounts to various shopping establishments

Relocation assistance is not available